### S.D.College, Hoshiarpur

## Composition of IQAC 2020-21

Dr. Nand Kishor Convener

Mr. Parshant Sethi Coordinator

Mrs. Manjit Kaur Co-coordinator

Sh Chattar Bhushan Joshi Vice President Management Representative

Sh. Shri Gopal Ji Secretary Management Representative

Mr. R.K.Sharma Administration representative

Mr. Karan Gupta Administration representative

Mrs. Nisha Arora Teaching Staff representative

Mr. Vipan Kumar Teaching Staff representative

Dr. Sachin Kumar Teaching Staff representative

Adv. Naveen Jairath Society representative

Mr. B.N.Thapar Society representative

Mr. Suresh Bhardwaj Alumnus

Mr. Shubham Gupta Alumnus

Ms. Shruti Kainth Student

Ms. Shamli Sood Student

Mr. Nitish Saini Student

Mr. Rajiv Jain Industry representative

Mr. Dhiraj Anand Industry representative

# S D College, Hoshlarpur, IQAC meeting

Agenda of the meeting to be held in the college on July 10, 2020.

- Discussion on Covid protection in the college.
- Discussion on academic pattern for the session.
- Discussion on organisation of online webinars during the session.
- 4. Discussion on proposed youth festival participation in the wake of covid.
- Discussion on awareness drives and societal help during covid.
- Discussion on necessary repairs in the college campus.
- 7. Any other item with the permission of the chair.

Dr. Nand Kishor	Convener 50 6
Mr.Parshant Sethi	
Mrs. Manjit Kaur	Co-coordinator NCVV
Sh Chattar Bhushan Joshi	Vice President, Management Representative Challerink
Sh. Shri Gopal Ji	Secretary, Management Representative
Mr. R.K.Sharma	Administration representative & hw
Mr. Karan Gupta	Administration representative Vana Gulf
Mrs. Nisha Arora	Teaching Staff representative 1/1/52-9
Mr. Vipan Kumar	Teaching Staff representative non fundamental
Dr. Sachin Kumar	Teaching Staff representative
Adv. Naveen Jairath	Society representative
Mr. B.N.Thapar	Society representative  Society representative  Society representative
Mr. Suresh Bhardwaj	Alumnus Sm,
Mr. Shubham Gupta	Alumnus Shripto
Ms. Shruti Kainth	Student Shousti.
Ms. Shamli Sood	student shardisood
Mr. Nitish Saini	Student Nitish &
Mr. Rajiv Jain	Industry representative
Mr. Dhiraj Anand	Industry representative Queund

## S D College, Deep Nagar, Hoshiarpur

Minutes of the first meeting of IQAC for the year 2020-21 conducted on July 10, 2020.

The meeting took place as per the schedule in the Principal's office.

The structure of the meeting was as per the one in the previous year. As the Management Representative Mrs Hema Sharma, President was out of station due to covid restrictions, Sh Chattar Bhushan Joshi, Vice President was inducted as Management Representative. The student representatives Ms Shriya Gupta, Ms Muskaan Gupta and Mr Abhishek Jain were also replaced by Ms Shruti Kainth, Ms Shamli Sood and Mr Nitish Saini as student representatives for the session 2020-21.

- The convener, Dr Nand Kishor started the meeting with good wishes for all during this
  pandemic. He said that Covid 19 has affected the society and it is high time we should ensure
  covid protection measures in the college for the staff and the students. The Coordinator Mr
  Parshant Sethi fully agreed with the statement of the convener and said that until a treatment
  of this pandemic is found, precaution is the only way out. Thermal scanner to check the body
  temperature of each person entering the institution and sanitization with mask are the steps to
  be taken at all costs.
- 2. The Coordinator Mr Parshant Sethi affirmed that teaching at college level was well affected and keeping this fact in view, the university was working on a mechanism to secure online teaching for the pupils and the online conduct of the exams. Therefore it was high time the IT facilities and the concerned infrastructure be made available to the staff for a smooth conduct of the online classes in a fortnight's time. Sh Shri Gopal Ji Management Representative fully agreed with the proposal of the Coordinator and guided to conduct this exercise at the earliest.
- 3. Dr Sachin Kumar suggested that during this spell the research activity should not lay dormant and the research should go on. He proposed the conduct of some online seminars so that the creative spark in the staff does not extinguish. Some reputed resource person should be added online from his /her place and all should be attending this seminar online in view of the covid outbreak.
- 4. Co coordinator Ms Manjit Kaur pointed out that youth festival is an annual activity carried out every year. But this year, in the wake of the Covid-19 situation, Youth festival seems a far cry. So the students should be given some platform similar to departmental level online events like debate, poem recitation, elocution, creative writing, fine arts items and heritage items to tap and groom the budding talent for future events when things become normal.
- 5. Management Representative Sh Chattar Bhushan Joshi made a point that the President Mrs Hema Sharma was anxious about the safety of the staff and the students and wanted some campaign to awaken the society about the hazards of this pandemic. She had also stressed on the need to support the weaker sections of the society. The college students should work on preparing masks and distribution of the same in the city. Joshi ji stressed on the need to support the society in whichever way possible.
- Mr Vipan Kumar pointed out that solar panels have been installed on the roof of the college computers block. However, the access to that roof is only through wooden staircase. There is

urgent need to construct cemented stairs to that roof to provide easy access to the support staff that cleans the solar panels on a regular basis. The Management accepted this proposal as a need based requirement of work and gave consent for the proposal.

- Mr Suresh Bhardwaj pointed out that the revamping of campus is a must. In that context, he suggested to construct a platform around the Pipal tree in the college campus adjoining the basketball court. This would preserve the religious value of this tree.
- 8. Shruti Kainth pointed out that the college canteen needs to have a separate washing area for utensils, at a reasonable distance from the kitchen.
- 9. Mr Dhiraj Anand pointed out that there should be proper covid protocol in the college and each person entering the campus should have mask on. Also washing hands frequently as a routine exercise during working hours should be encouraged.
- Mr Naveen Jairath suggested to install some contactless hand washing stalls for the convenience of each person who wants to wash hands on a routine basis.
- 11. Mr Rajiv Jain suggested to ensure proper online teaching sessions for the students once the online teaching module begins as academic loss should be checked. The meeting ended with a formal Vote of Thanks by the Principal.

Dr. Nand Kishor Mr. Parshant Sethi Mrs. Manjit Kaur Sh Chattar Bhushan Joshi Sh. Shri Gopal Ji Mr. R.K.Sharma Mr. Karan Gupta Mrs. Nisha Arora

Mr. Vipan Kumar Dr. Sachin Kumar Adv. Naveen Jairath

Mr. B.N.Thapar

Mr. Suresh Bhardwaj

Mr. Shubham Gupta

Ms. Shruti Kainth

Ms. Shamli Sood

Mr. Nitish Saini Mr. Rajiv Jain

Mr. Dhiraj Anand

Corvener Coordinator Removed Co-coordinator R

Vice President, Management Representative

Secretary, Management Representative

Administration representative

Administration representative

Teaching Staff representative NSL

Teaching Staff representative

Teaching Staff representative

Society representative

Society representative

Alumnus

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Student Nitish & Industry representative (

### S D College Hoshlarpur

## Action Taken Report of the meeting held on July 10, 2021.

- 1. The college purchased thermal scanners to be used by security guards at entry points in the college.
- 2. Internet availability to all the departments was checked and the mechanism for online teaching was developed.
- 3. The staff was encouraged to attend and organize online webinars and invite reputed resource persons for the same.
- 4. The staff encouraged the students to prepare for individual items at their own level.
- 5. The fashion designing department of the college was encouraged to make masks for the downtrodden classes of the society and the same were distributed to street vendors, laborers and the poor families in slums for health and hygiene.
- 6. For the convenience of the support staff for an easy access to the solar panel above the computers block, stairs were constructed.
- 7. The boundaries of the trees were done in order to beautify the campus.
- 8. A washing area for canteen vendor was constructed with a gate at the entrance.
- 9. Hand wash stalls and sanitizer stands were placed at different points in the campus for the convenience of the staff and the students.

Dr. Nand Kishor Mr.Parshant Sethi

Mrs. Manjit Kaur

Sh Chattar Bhushan Joshi

Sh. Shri Gopal Ji

Mr. R.K.Sharma

Mr. Karan Gupta

Mrs. Nisha Arora

Mr. Vipan Kumar Dr. Sachin Kumar

Adv. Naveen Jairath

Mr. B.N.Thapar

Mr. Suresh Bhardwaj

Mr. Shubham Gupta

Ms. Shruti Kainth

Ms. Shamli Sood Mr. Nitish Saini

Coordinator Range

Co-coordinator Hww

Vice President, Management Representative Chalangel

Secretary, Management Representative

Administration representative

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Teaching Staff representative NUS

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Student Nitish &

Mr. Rajiv Jain Mr. Dhiraj Anand

#### S D College, Hoshiarpur

#### Notice

A meeting of the college IQAC will take place on Oct 12, 2020 at 1:30 PM.

#### Agenda of IQAC Meeting -

- 1. Discussion on online examination held in Sept, 2020.
- 2. Discussion on required awareness drives against Covid 19.
- 3. Discussion on advisory issued by the state govt.
- 4. Discussion on conduct of webinars by college.
- 5. Discussion on boundary of the college grounds.
- 6. Any other matter deemed suitable by IQAC to be discussed.

Dr. Nand Kishor

Mr. Parshant Sethi

Mrs. Manjit Kaur

Sh Chattar Bhushan Joshi

Sh. Shri Gopal Ji

Mr. R.K.Sharma

Mr. Karan Gupta

Mrs. Nisha Arora

Mr. Vipan Kumar

Dr. Sachin Kumar

Adv. Naveen Jairath

Mr. B.N.Thapar

Mr. Suresh Bhardwaj

Mr. Shubham Gupta

Ms. Shruti Kainth

Ms. Shamli Sood

Mr. Nitish Saini

Mr. Rajiv Jain

Mr. Dhiraj Anand

Convener U

Coordinator Pas

Co-coordinator

Vice President, Management Representative Chalamanin

Secretary, Management Representative

Administration representative

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Teaching Staff representative Noslo

Teaching Staff representative

Teaching Staff representative

Society representative

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Student Shamli Sood

Student Nitish &

Industry representative

#### S D College

#### Hoshiarpur

## Agenda of IQAC Meeting to be held in the college on Oct 12, 2020.

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Dr. Nand Kishor

Mr.Parshant Sethi

Mrs. Manjit Kaur

Sh Chattar Bhushan Joshi

Sh. Shri Gopal Ji

Mr. R.K.Sharma

Mr. Karan Gupta

Mrs. Nisha Arora

Mr. Vipan Kumar

Dr. Sachin Kumar

Adv. Naveen Jairath

Mr. B.N.Thapar

Mr. Suresh Bhardwaj

Mr. Shubham Gupta

Ms. Shruti Kainth

Ms. Shamli Sood

Mr. Nitish Saini

Mr. Rajiv Jain

Mr. Dhiraj Anand

Convener

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Co-coordinator New

Vice President, Management Representative Endagel

Secretary, Management Representative

Administration representative

Administration representative

Teaching Staff representative MSLO

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Teaching Staff representative

Society representative

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Student NitiSh &

Industry representative (

#### S D College

#### Hoshiarpur

## Minutes of the meeting held on Oct 12, 2020.

- The Coordinator, Mr Parshant Sethi, also the Registrar examination of the college, informed the IQAC that the online examination was conducted in a successful manner. The students took the exams on the basis of the question papers uploaded by University. The teachers then evaluated the answer sheets and the marks obtained by them were later uploaded on the University portal. This was a novel experience for the students.
- The Convener, Dr Nand Kishor told the IQAC that the college conducted awareness
  drives at the bus stand, railway station, adopted village Fadma and the surrounding
  locality against Covid 19. The volunteers and the teachers took all the protective
  measures and distributed masks and sanitizers to the corona warriors, vegetable
  vendors and the needy. Also, sanitization of the college was conducted daily after the
  staff had left.
- 3. The Management Representative, Sh. Chattar Bhushan Joshi expressed concern over the protection of the staff as they were coming in full number to the institution. Mr Parshant Sethi informed the IQAC that a team from the local Civil Hospital conducted the covid test of the entire staff on a fortnightly basis.
- The Alumnus member Sh B N Thapar asked if the college was being guided by the District Administration or the Central advisory regarding the Covid protocol.
- 5. The Industry Representative, Mr Dheeraj Anand asked if the industrial visits of the M Com., BBA and the B Sc. Bio technology students were being carried out as per the schedule. Ms Manjit Kaur, Co coordinator told the IQAC that as per the guidelines of the University, the students were told to prepare assignments out of the secondary data only.
- 6. The alumnus Mr Shubham Gupta discussed the progress of the webinars in the times of Covid protocol. Mr Parshant Sethi told the IQAC that recently a webinar was organized dedicated to the birthday of Sheeed E Azam Bhagat Singh on Sept 26,2020. Dr Kuldeep Agnihotri, the VC of Central University, Dhramshala was the resource person.
- 7. Mr Nitish Saini, student representative, pointed out that the boundary wall of the college grounds need to be maintained and raised towards the railway track. This would protect the college grounds against any trespassing. Sh Shri Gopal ji, management representative accepted this proposal and told the Principal to get this work done from the College Construction Committee.

- 8. The Principal Dr Nand Kishor said that the academic part of the college had suffered during this pandemic and the college was trying to provide maximum teaching hours to the students during this academic session. Mr Naveen Jairath appreciated this sincere effort on part of the college.
- 9. Dr Sachin Kumar, Staff Representative said that a few official computers require antivirus softwares as they are frequently used to prepare and store official information. Mr Dheeraj Anand said that K7 anti- virus is perfect for official computers. The Management accepted this proposal.
- 10. Ms Nisha Arora, Staff Representative said that in order to make online teaching more feasible and student friendly, LAN networking of the college should be done. This would ensure internet availability in every nook and corner of the college. The Convener, Dr Nand Kishor deemed it a very important step towards internet availability in the

The meeting ended with a vote of thanks by the Principal.

Dr. Nand Kishor

Mr.Parshant Sethi

Mrs. Manjit Kaur

Sh Chattar Bhushan Joshi

Sh. Shri Gopal Ji

Mr. R.K.Sharma

Mr. Karan Gupta

Mrs. Nisha Arora

Mr. Vipan Kumar

Dr. Sachin Kumar

Adv. Naveen Jairath

Mr. B.N.Thapar

Mr. Suresh Bhardwaj

Mr. Shubham Gupta

Ms. Shruti Kainth

Ms. Shamli Sood

Mr. Nitish Saini

Mr. Rajiv Jain

Mr. Dhiraj Anand

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Secretary, Management Representative

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#### S D College

#### Hoshiarpur

Action taken report of the meeting held on Oct 12, 2020.

- The college boundary wall towards the railway line was strengthened and raised to a reasonable height to avoid trespassing.
- Anti- virus was purchased for the official computers and was duly installed in them.
- LAN network was created in the college and internet was made accessible to every department in the college.
- 4. Society awareness programme was launched and NSS volunteers accompanied by staff awakened the residents of Hoshiarpur about the harmful effects of Covid 19.
- 5. Sh Avinash Rai Khanna, Vice Chairman, Indian Red Cross Society, had a group discussion programme with the staff of the college on Oct 22, 2020.

Dr. Nand Kishor

Mr.Parshant Sethi

Mrs. Manjit Kaur

Sh Chattar Bhushan Joshi

Sh. Shri Gopal Ji

Mr. R.K.Sharma

Mr. Karan Gupta

Mrs. Nisha Arora

Mr. Vipan Kumar

Dr. Sachin Kumar

Adv. Naveen Jairath

Mr. B.N.Thapar

Mr. Suresh Bhardwaj

Mr. Shubham Gupta

Ms. Shruti Kainth

Ms. Shamli Sood

Mr. Nitish Saini

Mr. Rajiv Jain

Mr. Dhiraj Anand

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Industry representative Industry representative

#### Notice

Meeting of IQAC is scheduled to be held on January 11 2021 at 12.30 PM in College IQAC Room. Agenda of meeting

- Approval of minutes of last meeting
- Participation of cultural activities during covid
- Participation in social activities at pandemic times
- Any other matter that IQAC feels suitable to discuss in the meeting

Dr. Nand Kishor (Convener)

Mr.ParshantSethi (Coordinator)

Ms. ManjitKaur (Co-Coordinator) and leave

Ms. Chattar Bhushan Joshi (Vice President Management Representative)

Sh. Shri GopalJi( Secretary, Management Representative)

Mr. R.K.Sharma(Administation representative)

Mr Karan Gupta (Administation representative) Karan Gupt

Ms. Nisha Arora (Teaching Staff Representative) Nusle

Mr. Vipan Kumar(Teaching Staff Representative)

Dr. Sachin Kumar(Teaching Staff Representative)

Adv. Naveen Jairath(Society Representative)

Mr. B.N.Thapar(Society Representative)

Mr. Shubham Gupta(Alumnus)

Mr. Suresh Kumar Bhardwaj (Alumnus)

Ms. Nitish Saini (Student) NitiSh &

Ms. Shruti Kainth (Student) Shouti

Shamili Sood (Student) Shambi Sood

Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)

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## Minutes of Meeting 11th January, 2021

The IQAC meeting started at scheduled time. The IQAC coordinator welcomed all the participant in the IQAC meeting. Attendance was taken by co-coordinator and the following members were present.

Mr. ParshantSethi (Coordinator) Para Suis Ms. ManjitKaur (Co-Coordinator) on leave Ms. Chattar Bhushan Joshi (Vice President Management Representative) CHATAR Sh. Shri GopalJi( Secretary, Management Representative) Mr. R.K.Sharma(Administation representative) Mr Karan Gupta (Administation representative) Ms. Nisha Arora (Teaching Staff Representative) NUSLo Mr. Vipan Kumar(Teaching Staff Representative) Dr. Sachin Kumar(Teaching Staff Representative) Adv. Naveen Jairath(Society Representative) Mr. B.N.Thapar(Society Representative) Mr. Shubham Gupta(Alumnus) Mr. Suresh Kumar Bhardwaj (Alumnus)

Ms. Nitish Saini (Student) NitiSh 8\_\_\_\_

Ms. Shruti Kainth (Student) Shouth

Shamili Sood (Student) Shamli Sood

Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)

Quorum was present in the meeting and meeting started to discuss the agenda provided in the notice of meeting.

Principal dr. Nand Kishor appraised the IQAC about the present COVID guidelines given by University and DPLCOVID test of all staff members should be done periodically.

Mr. Parshant Sethi informed IQAC that this year there is least possibility that university will conduct youth festival this year. Mr. Thaper suggested that college at its own initiative organise the few activities to groom the students in cultural activities. Mr. Suresh Bhardwaj suggested that the COVID guidelines should be followed strictly. Ms. Manjit Kaur proposed that Group activities should be avoided and only few activities should be organized considering covid situation. Mr. Dhiraj suggested that COVID

The Principal also informed IQAC the at present students are taught online as in last semester.

Mr. Vipan Kumar suggested that college should organize campaign to aware youth about road safety. Youth in these days does not follow the road safety rules. Ms. Manjit also agreed with Mr. Vipan Kumar. Dr. Nand Kishor informed IQAC that NSS wing of College can organise such drives.

Mr. Naveen Jairath was worried about the present situation of old age persons of society. Mr. Rajiv jain said that these days young people does not take care of old age members of the society. Sh. Shri Gopal ji suggested that college should organise the lecture for the students whether offline or online to inculcate the feeling of respect for the old age members of society. Mr. Sachin Suggested that lecture should be delivered by reputed person from society

Mr. B N Thaper informed iQAC that these days student does not prefer to speak in Punjabi.

Students of many convent schools cannot even know the counting in Punjabi. Mr. R.K Sharma

also agreed with Mr. Thaper. The principal informed IQAC that in Panjab university syllabus Punjabi is compulsory subject but still efforts will be done to encourage Punjabi language.

Ms. Nisha Arora suggested that college should purchase more projectors for classrooms so that in future online and offline class can be handled simultaneously. Sh. Shri Gopal Sharma informed IQAC that this was approved last year. Principal Dr. Nand kishor informed that we were not able to purchase the projector last year due to nationwide lockdown and now these will be purchased as soon as possible.

Ms. Nisha arora suggested that college should apply for leaseline connection which is more safe. Mr. Karan Gupta and Mr. Sachin were also of same opinion. Dr. Nand Kishor suggested to form committee for this purpose.

Mr. Parshant Sethi suggested that college should also apply for NIRF ranking. Most of members welcomed the proposal and the principal assured IQAC that his year college will apply for NIRF ranking.

Mr. Navven jairath pointed out that Government of India had announced the New Education Policy and last policy was drafted 25 years back, college should give indepth knowledge about changes in this policy. Ms. Manjit suggested to conduct few webinars on new education policy. Mr. Vipan also welcomed the suggestion.

At the end The principal presented vote of thanks.

Dr. Nand Kishor (Convener)

Mr.ParshantSethi (Coordinator)

Ms. ManjitKaur (Co-Coordinator) NCAN

Ms. Chattar Bhushan Joshi (Vice President Management Representative) ใหล่ใจรู้จะเลือด เป็นสาสาริ (Bructina) รางเรีย

Sh. Shri GopalJi( Secretary, Management Representative)

Ms. Nisha Arora (Teaching Staff Representative) wslo

Mr. R.K.Sharma(Administation representative)

Mr. Vipan Kumar(Teaching Staff Representative)

Sanresentative)

And And Andrew Staff Representative) Mr.Shubham Gupta(Alumnus) Mr. Suresh Kumar Bhardwaj (Alumnus) Ms. Nitish Saini (Student) Nitish & Ms. Shruti Kainth (Student) Shewti . Shamili Sood (Student) Shambi Sood Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)

# Action Taken Report of meeting 11th January, 2021

- Fashion designing department organized workshop on glass painting.
- NIRF ranking documents were uploaded and college applied for NIRF Ranking.
- Poster making competition was organized on leprosy day 30th January
- NSS activities in Phadma were conducted. Masks were distributed to needy. Plantation drive was conducted. Road safety Campaign was organized.
- Extension lecture was delivered by Avinash Khannna Ex MP on the topic of respect elder and old age persons.
- Creative writing competition was organized.
- Projectors were installed
- Lease line and new networking connections were functional.
- Lecture on 125 birth anniversary of Subash Chander Bose was organized.
- Online quiz competition on international women day was organized.
- Anatarshti Maa boli divas was celebrated on 21<sup>st</sup> February
- Webinar on "implementation of new education policy" was organized in collaboration with NITlog Aayog and Bhartiya Shikshan Mandal.

COVID sampling was taken from all the staff members of college

Dr. Nand Kishor (Convener)

Mr. ParshantSethi ( Coordinator) Power Settlement

Ms. ManjitKaur (Co-Coordinator) New York

Ms. Chattar Bhushan Joshi (Vice President Management Representative) Chatagain

Sh. Shri GopalJi( Secretary, Management Representative) Mr. R.K.Sharma(Administation representative) Mr Karan Gupta (Administation representative) Ms. Nisha Arora (Teaching Staff Representative) NUSE Mr. Vipan Kumar(Teaching Staff Representative) Dr. Sachin Kumar(Teaching Staff Representative) Adv. Naveen Jairath(Society Representative) Mr. B.N.Thapar(Society Representative) Mr. Shubham Gupta(Alumnus) Mr. Suresh Kumar Bhardwaj (Alumnus) Ms. Nitish Saini (Student) NitiSh Ms. Shruti Kainth (Student) Shumti. Shamili Sood (Student) Shambi Sood Mr. Rajiv Jain (Industry Representative) Mr. Dhiraj Anand (Industry Representative)

#### Notice

Meeting of IQAC is scheduled to be held on March 20, 2021 at 12.30 PM in College IQAC Room. Agenda of meeting

- Approval of minutes of last meeting
- 2. Discussion on steps to be taken for skill enhancement activities for faculty and staff
- 3. Promotion of research activities among staff
- 4. Any other matter that IQAC feels suitable to discuss in the meeting

Dr. Nand Kishor (Convener)

Mr.ParshantSethi (Coordinator) Por Sur

Ms. ManjitKaur (Co-Coordinator) New

Ms. Chattar Bhushan Joshi (Vice President Management Representative) Chatrynki LHATAR

Sh. Shri GopalJi( Secretary, Management Representative)

Mr. R.K.Sharma(Administation representative)

Mr Karan Gupta (Administation representative)

Ms. Nisha Arora (Teaching Staff Representative) Nucle

Mr. Vipan Kumar(Teaching Staff Representative) whom funds

Dr. Sachin Kumar(Teaching Staff Representative)

Adv. Naveen Jairath(Society Representative)

Adv. Naveen Jairath(Society Representative)

Mr. B.N.Thapar(Society Representative)

Mr. Suresh Kumar Bhardwaj (Alumnus)

Ms. Shruti Kainth (Student) Shouth'

Shamili Sood (Student) Shamli Sood

Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)

### Minutes of Meeting March 20, 2021

The IQAC meeting started at scheduled time. The IQAC coordinator welcomed all the participant in the IQAC meeting. Attendance was taken by co-coordinator and the following members were present.

Dr. Nand Kishor (Convener) Mr.ParshantSethi (Coordinator) Ms. ManjitKaur (Co-Coordinator) Ms. Chattar Bhushan Joshi (Vice President Management Representative) CHATAR Sh. Shri GopalJi( Secretary, Management Representative) Mr. R.K.Sharma(Administation representative) Mr Karan Gupta (Administation representative) Ms. Nisha Arora (Teaching Staff Representative) Leave Mr. Vipan Kumar(Teaching Staff Representative) Dr. Sachin Kumar(Teaching Staff Representative)

Adv. Naveen Jairath(Society Representative) Mr. B.N.Thapar(Society Representative) Mr.Shubham Gupta(Alumnus) Mr. Suresh Kumar Bhardwaj (Alumnus) Ms. Nitish Saini (Student) ルルザ Sh Ms. Shruti Kainth (Student) Shuuch '

Shamili Sood (Student) Shambi Sood

Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)

Quorum was present in the meeting and The Principal Dr. Nand Kishor informed IQAC that Our College NSS volunteer Gurleen Kaur BBA First Semester Neha bedi Bcom first semester won prize in slogan writing competition organized by District Administration on "Beti Bachao Beti Padhao". He further briefed IQAC about activities organized by the college. He informed IQAC that new projectors are being installed in college and networking of all computer are done with new lease line from BSNL. He further informed that COROMA RT-PCR test of all staff members were done on 17th of this month and all the members of college in IQAC are tested negative. IQAC appreciated the efforts of college management and staff for quality initiatives.

As per Point number 1 listed in Agenda IQAC approved minutes of last meeting held on 11th January, IQAC alos approved action taken report.

As per second listed item in agenda discussion was done. Mr. Parshant Sethi suggested that period of COVID-19 offiline activities are not possible for the knowledge enhancement of faculty and staff. Mr. Dhiraj Anand pointed that although there is less scope for the offline activities but there is ample scope in online activities. In industry also many offline meeting in these are conducted through online platforms. Mr. Suresh Bhardwaj suggested that college teachers should participate in online workshops and webinars. Mr. B.N Thaper further suggested that the college should also organize such events this will have two advantages, oen all the staff members of college can participate in these, second other college staff can also be benefitted. Nisha Arora suggested that collaboration with other colleges can also be done for this. Ms. Manjit suggested that college should organise few events where international resources persons should be invited in online webinars. Principal Dr. Nand Kishor accepted the suggestions.

Mr. Shubham Gupta suggested that online quiz and debate competition for own college students and other college students should be organized. Mr. Nitish Saini and Shruti Kainth also affirmed the same.

Ms. Naveen jairath pointed that although Government had started vaccination for citizens but people are still scared about vaccinations. The society had few myths about vaccination, B.N. Thaper suggested that campaign should be organized by NSS or NCC units of college to help society to overcome these myths and encourage people for vaccination. Mr. Chatter bhushan Joshi instructed that all college staff should be vaccinated soon. Mr. Parshant sethi informed that he was already vaccinated. Sh. Shri Gopal Sharma Ji suggested that college should tie up with district administration for organizing COVID vaccination camp. Mr. Sachin and Mr. Parshant Sethi welcomed the decision. Principal Dr. Nand Kishor assigned duty to Mr. Parshant Sethi for coordinating with district authorities.

Discussion started on the third listed item of agenda. Mr. Sachin Kumar suggested that online FDPs on research methodology should be attended by college staff members to improve quality in research. Staff can attend online workshop, FDP and refresher courses. Mr. Vipan pointed out that the college should take the initiative for conducting such workshops. Ms. Nisha Arora and Manjit Kaur welcomed the decision. Principal Dr. Nand Kishor informed IQAC that he will guide research cell for conducting these workshop.

Mr. R. K. Sharma suggested that these days people are getting adulterated food, to increase productivity pesticides and chemicals are used the college should organize few such events which help students and society to overcome these and adopt healthy eating habits. Mr. Karan Gupta and Suresh Bhardwaj affirmed the same. Principal Dr. Nand Kishor informed IQAC that he will instruct deprtment of sciences and NSS for this.

Principal Dr. Nand Kishor presented vote of thanks

Dr. Nand Kishor (Convener)

Mr.ParshantSethi (Coordinator)

Ms. ManjitKaur (Co-Coordinator)

Ms. Chattar Bhushan Joshi (Vice President Management Representative) المراجعة المرا

Sh. Shri GopalJi( Secretary, Management Representative)

Mr. R.K.Sharma(Administation representative)

Ms. Nisha Arora (Teaching Staff Representative)

Mr. Vipan Kumar(Teaching Staff Representative)

Dr. Sachin Kumar(Teaching Staff Representative)

Adv. Naveen Jairath(Society Representative)

Mr. B.N.Thapar(Society Representative)

Mr. Shubham Gupta(Alumnus)

Mr. Suresh Kumar Bhardwaj (Alumnus)

Ms. Nitish Saini (Student) NitiSh &

Ms. Shruti Kainth (Student) Shambi Society

Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)

## Action Taken Report of meeting 20th March, 2021

- Quiz on environment day NSS department.
- Webinar on "Gender equality and women empowermwent" organized by NSS and Women cell.
- Awareness camps for covid vaccination in different villages were organized.
- Vaccination camp organized in college on 1<sup>st</sup> April.
- Distribution of sanitary pad to women of slum areas by women cell, NSS and Red ribbon.
- · Seminar on world health day by department of sciences, NSS and Red Ribbon
- · Webinar was organized "bhartiya savidhan mein mahilao ka adhikar"
- Two days workshop on surface orientation by Fashion Designing Department.
- 15<sup>th</sup> April,4<sup>th</sup> May Covid tests were conducted
- Psychology department webinar "case history taking" 29th april.
- SDS college in collaboration with SD college seven day workshop on NAAC accreditation was organized 15<sup>th</sup> may to 21 may.
- SDS Social science and sd college awareness regarding ant ragging policies.
- · Online workshop on covid awareness and healing.
- Webinar "Impact of social media on political interaction with public during covid -19" organized by department of political science.
- Webinar "Mensurational health and hygine management" organized by women cell.
- Webinar "role of nature in sustainable development in context covid 19" organized by social science council and NSS.
- poster making competition was organized by youth welfare environment club sd college to mark World environment day.
- "Best out of waste competition was organized by welfare and cultural affairs environment club to mark world environment day.
- Seven day FDP on research methodology was organized by department of business administration from 6<sup>th</sup> june to 12<sup>th</sup> june.
- . Webinar on the topic "sensex" was initiated by PG Department of Commerce
- International Webinar on topic "Green products and their implication" was organized in collaboration with econimucs international.

- Webinar with theme "role of green audit in educational institutes" was organized by sciences and environment club department of science
- . Webinar with theme "role Environment issues in 21st century" was organized by NSS political science.
- . Tree plantation drive was initiated on environment day
- E quiz to mark world food safety day "Do you know about food" by science and environment club.
- · Sds college in collaboration with SD College organized 7 day workshop with theme "yoga for holistic health and wellness"
- International webinar "Emerging trends in marketing and implication for marketer" was organized by PG Department of Commerce.
- Webinar "vedic mathematic and career orientation" was organized by computer department.
- E-quiz Blood donation awareness by department of sciences and environment clubs.
- E-quiz by spiritual society "shaheedi diwas of Guru arjundev"
- E-quiz by PG department of commerce "fact hunt"
- E-quiz by PG department of commerce "consumer awareness"
- NSS and Physical education Department celeberated international yoga day.
- Vaccination camp for second dose was organized on 25<sup>th</sup> June.
- Psychology department and NSS unit organized webinar \* prevention of substance abuse: addressing the gaps and vulnerabilities of youth"
- Webinar with theme career in fashion designing was organized 30<sup>th</sup> June 21,
- E-quiz by History department, Hindi department and red ribbon "on drug abuse"

Dr. Nand Kishor (Convener)

Mr.ParshantSethi (Coordinator) Pondas

Ms. ManjitKaur (Co-Coordinator)

Ms. Chattar Bhushan Joshi (Vice President Management Representative)

Sh. Shri GopalJi( Secretary, Management Representative)

Mr. R.K.Sharma(Administation representative)

Ms. Nisha Arora (Teaching Staff Representative) WS-L

Mr. Vipan Kumar(Teaching Staff Representative)

Dr. Sachin Kumar(Teaching Staff Representative)

Adv. Naveen Jairath(Society Representative)

Mr. B.N.Thapar(Society Representative)

Mr. Shubham Gupta(Alumnus)

Mr. Suresh Kumar Bhardwaj (Alumnus)

Ms. Nitish Saini (Student) Nitish Saini (Student) Shumbi

Shamili Sood (Student) Shumbi

Mr. Rajiv Jain (Industry Representative)

Mr. Dhiraj Anand (Industry Representative)